

BANQUET INFORMATION SHEET

Thanks for your interest in Thornapple Creek Golf Club for your upcoming event. Thornapple Creek is a great place for a party, reception, business meeting, etc. Our unique log cabin clubhouse offers two large banquet rooms with beautiful stone fireplaces.

Here is some general information regarding our facility/contracts:

- Main floor cabin, bar area and outside patio/tent: \$1,000
- Outside patio/tent, bar area: \$800
- Main floor cabin, bar area and lower cabin: \$650
- Main floor cabin and bar area: \$500
- Lower cabin: \$250
- Tent sides(good for inclement weather and/or shade): \$100
- Outside bar: \$150
- A minimum of \$2,000 applies on Saturday.
- Rental fees include use of room, set up and clean up. Dining rooms include choice of linen tablecloths, cloth napkins, brass candle centerpieces.
- During June, July, and August, weekend event times will be based upon availability.
- You will have use of the room for 6 hours upon guest arrival, provided all guests exit the premises by midnight. If you require the room for more than 6 hours or are requesting to stay later than midnight, there will be a \$150/hour additional charge. The facility must be vacated by 2AM to comply with state law.
- All entertainment must finish by 11:45PM. Last call for cocktails, etc. will be given at this time. Thornapple reserves the right to discontinue cocktail service at any time to protect our guests and ourselves.
- DJ rental service available upon request.
- Thornapple Creek **must** provide all food and drink. The only exception would be wedding cake.
- We must have a confirmed count at least 10 days prior to your event. You will be charged for at least that count. We will make some additional food for any additional guests. However, you will be charged for the additional guests at the discussed rate. The deposit is your room charge. **Please note, the reservation will not be confirmed until we receive the deposit. Deposits are non-refundable.**
- The dining rooms are smoke-free. No smoking permitted anywhere on the grounds effect May 1, 2010.
- You are in charge of decorations. Please check with your banquet director before using any nails, pins, staples, etc. Glitter and confetti are not permitted. You are also responsible for taking down decorations.
- The deposit is your room charge; however, in the event that loss or damage occurs to our property or items belonging to Thornapple Creek, we have the right to charge you for said loss or damage.
- **A 6% sales tax and 20% gratuity will be added to food and beverage sales.**
- **Payment is due 10 days prior to the event, with the bar tab due at the end of the event.**

We look forward to working with you to make your event a success. Please feel free to contact us with questions and concerns.

For additional information, go to ThornappleCreek.com and click on the Banquets/Receptions heading.

By signing below, I agree and will adhere to said contract:

Tyler Eddy
General Manager
269-344-0040
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